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Friday 13th May 2022

Dear Parents and Carers,

As we have moved to whole Key Stage start and finish times, please could I ask parents, carers, families and children not to wait in the main entrance at the start and end of the day unless you need to speak to a member of the office staff or have an appointment.

Mrs Gardner and Mrs Galka begin work at 8.30am, this is the start of their working day and they are finding it increasingly difficult to be able to start until all classes have begun because of the distractions and noise.

I would also like to repeat my request for children to be on time. Whilst most children do arrive on time, there are quite a few who do not.

Arriving late in the morning causes disruption to classes not to mention upset to children having to walk into a class late, they miss out on learning, routines, socialising with their friends.

As we get back to normal, let's ALL get back on track with our attendance and punctuality. Please note, absences in term time other than official appointments or illness are not permitted and could result in a fine from the Local Authority.

Many thanks for your continual support.

Kind regards,

Annalisa Howarth
Headteacher